

Board Meeting Minutes

School		Ignite Achievement Academy	
Mission & Vision		<p><i>VISION</i></p> <p><i>The Ignite Achievement Academy (IAA) vision is to enhance, engage and elevate the community through unleashing each child's inner genius.</i></p>	<p><i>MISSION</i></p> <p><i>The mission of IAA is to provide the community with an accelerated learning institution that propels scholars academically by utilizing a holistic curriculum built upon cultural and community responsiveness, project-based learning and the leading literacy, socio-emotional, and neuroscientific research; thus, providing scholars rich opportunities for enrichment, achievement, and increasing degrees of impact in every field of endeavor.</i></p>
Board Members	<i>3.2 A. The Board is comprised of all essential skill sets and all members are contributing</i>	<p>Roll Call Present: Meets Quorum Michael Williams via Zoom Angela Dabney Demetrees Hutchins via Zoom Todd Finnell via Zoom Ramon Morrison via Zoom</p>	<p>Absent: Alicia Ramsey</p>
		Total Board Members Serving on Board: 6	
School Staff Present		Shy-Quon Ely, Head of School Nadia Miller, Chief of Staff Kirshawndra Davis, Principal Jessica English, Director of Academic Strategy & Compliance via Zoom April Hubbard, Business Operations Manager via Zoom	
Members of the Public/Guests Present		Aerionna Martin, OEI Aaron Teater, OEI	
Date		7-15-2021	
Call to Order		5:08 p.m.	

HeartMath		Quick Coherence
Meeting Items		
Voting/Actions Taken		<ul style="list-style-type: none"> ● June Meeting Minutes <ul style="list-style-type: none"> ○ Vote <ul style="list-style-type: none"> ■ Morrison makes motion for approval; Finnell 2nd ● June General Ledger <ul style="list-style-type: none"> ○ Vote <ul style="list-style-type: none"> ■ Morrison makes motion for approval; Hutchins 2nd ■ Finnell - I ■ Hutchins - I ■ Dabney - I ■ Williams - I ■ Morrison - I
Reporting	<p><i>3.1 A. Relentless focus on student academic outcomes</i></p> <p><i>3.2 B. Evidence of progress monitoring systems in place</i></p>	<ul style="list-style-type: none"> ● Head of School <ul style="list-style-type: none"> ○ Dashboard Overview ○ General Updates <ul style="list-style-type: none"> ■ The Administrative Institute started today. It's official, Ignite is now in the 21-22 school year. There are a few new staff members and new roles. Ms. Kirshawndra Davis has been formally introduced as the new Principal of Ignite. ■ IAA's Mid Charter Review Response was due on July 6th and was submitted to OEI over the 4th of July weekend. IAA would like to welcome the school's new OEI Analyst, Aaron Teater. ■ The Indianapolis Public Schools Renewal process is beginning soon. Collaborating with IPS to provide documentation. The process will be similar to what has taken place for past site visits. Innovation Briefing documentation is due to IPS on August 30. All Inno schools report this information for presentation to the IPS Board on a yearly basis. The actual Board meeting is on August 26, but documentation isn't due until the 30th. ■ IAA is currently In the works of securing it's first preschool program. The school is looking to partner with Liz Kids who has been in business for 13 years and has an operating license for home child care. Of the 13 years they've been in business, the organization has received a Level 3 grade from the State for nine of those years. The organization is also registered with Indiana's On My Way PreK. Their school number is E104. Their certifications include: Kindergarten Readiness Indicators KRI Assessor Training and Orientation Number Two which is Child Care Licensing Training. This is a great opportunity for Ignite and the goal of innovating early intervention education by accelerating learning so scholars are equipped to pass ILEARN.

		<ul style="list-style-type: none"> ■ IAA Goals <ul style="list-style-type: none"> ● New goal of 80% IREAD pass score. Will increase actual proficiency in ILEARN by at least 5%. By September and October intensive interventions will begin for all 3rd grade scholars who do not pass the IREAD assessment this year. Based on Benchmarks and Interim Assessment results being administered by October 31, 50% of scholars will show growth and 25% will show proficiency. ● By the end of the year IAA intends to increase giving revenue by 20% at least and over course of fiscal year increase the number of individual donors by 20%. IAA is seeking help from the Board in this area. ● Looking to solidify the scaling of preschool feeder. Waiting on further guidance from Attorney Curlin to ensure this process is intact. Parents are inquiring ● Decrease school suspensions by 10%. ● By June 30 will be 100% compliant in the special education department. Implement the last phase of the gifted and talented program. This year focusing heavily on creating a pilot program. After talking with other schools, IAA has been encouraged to embrace a slow start to make a bigger impact. Currently looking for a high ability teacher. Kinder has been tested and identified a few scholars who qualify. Next year will be full rollout building universal screens for kinder, 2nd and 5th grade as well as identifying other scholars in other grade levels who either need to be tested or need case study. There will be other areas that IAA is looking to identify scholars including arts. Focusing heavily on the socio-emotional aspect and having a plan that supports those scholars.
Budget/Finance		<ul style="list-style-type: none"> ● Checking balance is \$203,136.92 decrease of \$5,218.20 since June. ● Escrow Account \$30,018.00 decrease of \$3.00 which is service fee. ● Money Market Savings Account is at \$497,417.99 increase of \$39.23 in interest. ● Total bank balance \$730,572.91 decrease of \$5,181.97 since June meeting.
Chief of Staff		<ul style="list-style-type: none"> ● ESSR Funding <ul style="list-style-type: none"> ○ ESSR funding was granted by IDOE to help with COVID relief. 1st round of funding went to the classrooms to secure Learning Mentors as well as Crossroads peer-to-peer tutoring. ○ ESSR II funding will be geared toward transportation for after school tutoring to support academics. ESSR II funding also went toward technology and providing multimedia screens and cameras for all classrooms. IAA purchased additional devices due to lost and damaged equipment last year. Ordered additional devices to

		<p>compensate for the rate at which devices were being damaged last school year.</p> <ul style="list-style-type: none"> ○ A breakout of categories of how the funding is being allocated will be provided to the Board on the next General Ledger. ○ Application for ESSR III has been submitted. ○ <ul style="list-style-type: none"> ● Facilities Management <ul style="list-style-type: none"> ○ Solicited bids for facilities management. Most urgently looking to complete floors before scholars arrive. Need assistance for reviewing companies that have submitted bids. The current facilities team will stay onboard to be day porters since they are familiar with school as long as performance is satisfactory. ● School Safety <ul style="list-style-type: none"> ○ Staff, students, and visitors will still be required to wear masks in the building whether vaccinated or not. Still reviewing guidelines. Everyone will be required to sign in for contact tracing purposes. ○ Interviews are still underway for two School Resource Officers. All candidates have police powers.
Building Leader		<ul style="list-style-type: none"> ● Summer School wrapped up successfully. IAA is appreciative of the support received from those who facilitated including Rec Zone. ● Focusing on Ms. Davis' transition and how to best support her.
Committees	<i>3.1 B. Evidence of committees with clear goals</i>	<ul style="list-style-type: none"> ● Executive Committee (tabled) ● Academic Committee (tabled)
Additional Notes		<ul style="list-style-type: none"> ● Kelli Marshall with The Mind Trust is a personal contact of Todd Finnell and has reached out to him to ask for his perspective Ignite of from a Board seat. Angela has asked if she would also give us her perspective on an ideal Board.
Chair's Comments		<ul style="list-style-type: none"> ● August through December is the Board fundraising period. Pledge forms are available as well as a link if you want to make an online pledge. Anyone who is going to pledge please do so by December, if not, notify someone. Checks should be mailed to April Hubbard. All contributions are confidential. The expectation is for the Board to increase gifts from last year at whatever amount. Contributions can be paid all at once or split up over time. After Board Fundraising period is over, Board will be asked to give smaller gift toward a Teacher Appreciation Fund ● The Board Retreat is scheduled for October 23. The location is still to be determined. During the retreat, the school's goals, academic plan, and plan for expansion will be reviewed to yield the school's overall strategic plan. ● In the process of building the Board. Dabney has prospects in mind. Looking for candidates with HR, Marketing, Financial, and Legal backgrounds.
Public Comments		
Meeting Adjournment		Morrison makes the motion to adjourn, Hutchins 2nd Morrison- I

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