

Board Meeting Minutes

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School		Ignite Achievement Academy
Mission & Vision		<p style="text-align: center;">VISION</p> <p><i>The Ignite Achievement Academy (IAA) vision is to enhance, engage and elevate the community through unleashing each child's inner genius.</i></p> <p style="text-align: center;">MISSION</p> <p><i>The mission of IAA is to provide the community with an accelerated learning institution that propels scholars academically by utilizing a holistic curriculum built upon cultural and community responsiveness, project-based learning and the leading literacy, socio-emotional, and neuroscientific research; thus, providing scholars rich opportunities for enrichment, achievement, and increasing degrees of impact in every field of endeavor.</i></p>
Board Members	<i>3.2 A. The Board is comprised of all essential skill sets and all members are contributing</i>	<p>Roll Call Present: Todd Finnell Alicia Ramsey Demetrees Hutchins via Zoom</p> <p>Absent: Angela Dabney Michael Williams Ramon Morrison</p>
		Total Board Members Serving on Board: 6
School Staff Present		Shy-Quon Ely, Head of School Kirshawndra Davis, Principal Nadia Miller, Chief of Staff Jessica English, Director of Academic Strategy & Compliance via Zoom NaTanza Bratcher, Secretary to Principal
Members of the Public/Guests Present		
Date		8-19-2021
Call to Order		5:17 p.m.
HeartMath		

Meeting Items

<p>Voting/Actions Taken</p>		<ul style="list-style-type: none"> ● July Meeting Minutes <ul style="list-style-type: none"> ○ Vote <ul style="list-style-type: none"> ■ Does not meet quorum ● July General Ledger <ul style="list-style-type: none"> ○ Vote <ul style="list-style-type: none"> ■ Does not meet quorum
<p>Reporting</p>	<p><i>3.1 A. Relentless focus on student academic outcomes</i> <i>3.2 B. Evidence of progress monitoring systems in place</i></p>	<ul style="list-style-type: none"> ● Head of School <ul style="list-style-type: none"> ○ Dashboard Overview ○ General Updates <ul style="list-style-type: none"> ■ Staff energy is high around the building. In the face of challenges, the team is working collaboratively. ■ ADM <ul style="list-style-type: none"> ● Ignite currently has 421 scholars enrolled in SIS. Still scrubbing numbers to get a more accurate number of scholars who are actually attending. Ignite’s families are transient and the school has been in the position historically each school year. Due to COVID and a shortage of bus drivers, the IPS walk boundaries have gotten larger and the number of scholars who qualify for transportation has declined. This is impacting enrollment as parents are not comfortable with their scholars walking to school.
<p>Budget/Finance</p>		<ul style="list-style-type: none"> ● Checking balance is \$203,136.92 decrease of \$5,218.20 since June. ● Escrow Account \$30,018.00 decrease of \$3.00 which is service fee. ● Money Market Savings Account is at \$497,417.99 increase of \$39.23. ● Total bank balance \$730,572.91 decrease of \$5,181.97 since June meeting.
		<p>Mid Year Charter Review</p> <ul style="list-style-type: none"> ● IPS and OEI will cover costs and combine efforts to complete the site visit taking place on September 21. ● Ignite’s 6th year site evaluation will take place next school year and lead into the Charter Renewal process. ● Processes and procedures are in place, but the team is currently working to identify areas that need to be tightened, with one of those areas being parent engagement. ● The process also calls for a meeting with the Indianapolis Charter Board in which Ely, English, and Dabney will be attending. ● With this site visit, the indicators are more well-defined versus being broad during previous site visits.
<p>Chief of Staff</p>		<ul style="list-style-type: none"> ● SBOA <ul style="list-style-type: none"> ○ IAA has been engaged by Donovan CPAS for financial audit taking place Oct. 3 and 4. Reviewing last year’s financial documents. Work

		<p>has been done around the findings from the last audit. Also reviewing what we can and can't do when it comes to requirements from partners (i.e. IPS). Audit is anticipated to go a lot smoother as less activities took place at the school due to COVID. Business Ops has already started uploading documents. The Qtr 4 meeting went well. OEI didn't have much to say and it was more confirming that IAA was doing a good job.</p> <ul style="list-style-type: none"> ● COVID Exposure <ul style="list-style-type: none"> ○ Notified that a kindergarten scholar tested positive for COVID. Realized the scholar had siblings in 2nd and 3rd grade. Precautions were made to prevent further exposure. Kinder through 3rd grade was asked to quarantine. Still consulting with the Marion County Health Dept. to ensure IAA is following all protocols so staff and students remain safe. At this point, IAA has not received any notification that any of the scholars or staff quarantined have tested positive. ● Technology <ul style="list-style-type: none"> ○ Devices have been delivered and IAA is currently 2:1. ● Liz Kids <ul style="list-style-type: none"> ○ In the phase of working with Attorney Curlin and Liz Kids to progress toward developing a contract with Liz Kids. They are aligned with the mission and vision of Ignite. Looking forward to rolling out the program in January after returning from winter break. ● Mental Health Services <ul style="list-style-type: none"> ○ Still working with Kids Count. Mr. Morrison and Miller have been working to look at other mental health service providers that would be a representation of the families we serve. Leadership has met to look at finances and about who is in the building working with IAA students. There was no oversight with Kids Count, but procedures have been put in place to resolve these issues. ● Social Worker <ul style="list-style-type: none"> ○ IAA has a new social worker, Katania Williams, who is actively engaged with the scholars. Parents have had the opportunity to meet her during arrival and dismissal. IAA is hearing nothing but good things about her. ○ Todd Finell disclosed that Katania Williams is his cousin.
<p>Building Leader</p>		<ul style="list-style-type: none"> ● Academics <ul style="list-style-type: none"> ○ IAA is in the first week of instruction after 2 weeks of working on culture and ensuring scholars are familiar with the Ignite Way. The scholars currently in quarantine will go into academic instruction when they return August 30. If IAA has to switch virtual, teachers have been updated on Schoology during the weekly PD sessions. They are required to put one assignment on Schoology weekly to give them practice in case the school goes virtual. ● Lavinia Group <ul style="list-style-type: none"> ○ IAA will be working with the Lavinia Group for the 21-22 school year. They have visited and are impressed with the current systems

		in place. IAA would like assistance from the Lavinia Group in the area of differentiation to push all scholars forward and not just focusing on a certain group. Additional skills they are focusing on are Math story problems and closed reading.
Committees	<i>3.1 B. Evidence of committees with clear goals</i>	<ul style="list-style-type: none"> ● Executive Committee (tabled) ● Academic Committee (tabled)
Additional Notes		<ul style="list-style-type: none"> ● Todd Finnell met with Kelli Marshall to discuss his perspective as a new Board member. Kelli is looking for opportunities to assist IAA. She understands the narratives that are circulating around IAA and would like to help where she can and be a support to Ignite. She also offered insight on the makeup of a good Board.
Chair's Comments		<ul style="list-style-type: none"> ●
Public Comments		
Meeting Adjournment		Motion to adjourn made by Todd Finnell, 2nd by Alicia Ramsey