

**Board Meeting Minutes**

Board Meeting Minutes		
<b>School</b>		<b>Ignite Achievement Academy</b>
<b>Mission &amp; Vision</b>		<p style="text-align: center;"><i><b>VISION</b></i></p> <p><i>The Ignite Achievement Academy (IAA) vision is to enhance, engage and elevate the community through unleashing each child's inner genius.</i></p> <p style="text-align: center;"><i><b>MISSION</b></i></p> <p><i>The mission of IAA is to provide the community with an accelerated learning institution that propels scholars academically by utilizing a holistic curriculum built upon cultural and community responsiveness, project-based learning and the leading literacy, socio-emotional, and neuroscientific research; thus, providing scholars rich opportunities for enrichment, achievement, and increasing degrees of impact in every field of endeavor.</i></p>
<b>Board Members</b>	<i>3.2 A. The Board is comprised of all essential skill sets and all members are contributing</i>	<p><b>Roll Call</b>  <b>Present: Meets Quorum</b>            Todd Finnell            Michael Williams            Angela Dabney            Demetrees Hutchins via Zoom            Ramon Morrison via Zoom</p> <p><b>Absent:</b>            Alicia Ramsey</p>
		<b>Total Board Members Serving on Board: 6</b>
<b>School Staff Present</b>		Shy-Quon Ely, Head of School Nadia Miller, Chief of Staff Jessica English, Principal NaTanza Bratcher, Executive Assistant Thomas Williams Carlene Archie via Zoom
<b>Members of the Public/Guests Present</b>		
<b>Date</b>		6-17-2021
<b>Call to Order</b>		5:10 p.m.

HeartMath		Quick Coherence
<b>Meeting Items</b>		
<b>Voting/Actions Taken</b>		<ul style="list-style-type: none"> <li>● <b>May Meeting Minutes</b> <ul style="list-style-type: none"> <li>○ <b>Vote</b> <ul style="list-style-type: none"> <li>■ Williams makes motion for approval; Hutchins 2nd</li> <li>■ Williams - I</li> <li>■ Finnell - I</li> <li>■ Dabney - I</li> <li>■ Morrison - I</li> <li>■ Hutchins - I</li> </ul> </li> </ul> </li> <li>● <b>May General Ledger</b> <ul style="list-style-type: none"> <li>○ <b>Vote</b> <ul style="list-style-type: none"> <li>■ Williams makes motion for approval; Finnell 2nd</li> <li>■ Williams - I</li> <li>■ Finnell - I</li> <li>■ Dabney - I</li> <li>■ Hutchins - I</li> <li>■ Morrison - I</li> </ul> </li> </ul> </li> <li>● <b>21-22 Budget</b> <ul style="list-style-type: none"> <li>○ <b>Vote</b> <ul style="list-style-type: none"> <li>■ Morrison makes motion for approval; Hutchins 2nd</li> <li>■ Morrison - I</li> <li>■ Hutchins - I</li> <li>■ Dabney - I</li> <li>■ Williams - I</li> <li>■ Finnell - I</li> </ul> </li> </ul> </li> </ul>
<b>Reporting</b>	<p><i>3.1 A. Relentless focus on student academic outcomes</i></p> <p><i>3.2 B. Evidence of progress monitoring systems in place</i></p>	<ul style="list-style-type: none"> <li>● <b>Head of School</b></li> <li>● Mr. Ely congratulates Ignite’s Executive team and all school staff for making it through a challenging school year and not giving up or quitting. Everyone has shown resilience. <ul style="list-style-type: none"> <li>○ Dashboard Overview</li> <li>○ Thomas Williams, member of culture team, gives snapshot of restorative process at Ignite. The process begins with equipping scholars with the tools and space to communicate what they are feeling. The goal is to teach scholars to use their minds instead of emotion to resolve conflict. Scholars recognize they have been given grace instead of receiving a consequence or being disciplined. Scholars take the skills they learn through the restorative process and then mentor their peers.</li> <li>○ Leadership Updates <ul style="list-style-type: none"> <li>■ Ms. Kirshawndra Davis will begin with Ignite in July as the new building leader. Ms. Davis comes with an extensive employment history. Most of her years were with Indianapolis Public Schools and she also brings Charter</li> </ul> </li> </ul> </li> </ul>

		experience.
<b>Budget/Finance</b>		<ul style="list-style-type: none"> <li>● Checking balance is \$208,355.12 decrease of \$76,988.85 since May. Decrease is due to purchase of new technology and warranties for devices. These expenses are reimbursable through the CSP Grant.</li> <li>● Escrow Account \$30,021.00</li> <li>● Total bank balance \$735,754.88 decrease of \$226,916.10 since May meeting.</li> </ul>
<b>Chief of Staff</b>		<ul style="list-style-type: none"> <li>● <b>A.C.T. Services</b> <ul style="list-style-type: none"> <li>○ A.C.T. Services has been recently hired to help manage school processes. History has been that money flowed in and out of school but wasn't really visible to earmark dollars as needed. With the help of A.C.T., processes should be more streamlined and efficient.</li> <li>○ Angela Rice joining Business Office to assist Ms. Miller and Ms. Hubbard. Her addition will allow for separation of Grants from Accounts Payable and Accounts Receivable.</li> </ul> </li> <li>● <b>Facilities</b> <ul style="list-style-type: none"> <li>○ New build - Pushing to see vision of Head of School come to fruition.</li> <li>○ IPS is repaving concrete sidewalks at the front of school due to damage caused by tree roots.</li> <li>○ Proposal coming to hire new facilities management company. Ms. Miller is still obtaining quotes. Looking for partner who has knowledge managing facilities. Also, looking to keep current facilities staff under new management.</li> <li>○ Morrison has volunteered to assist with identifying facilities management companies and retrieving quotes.</li> </ul> </li> <li>● <b>Technology</b> <ul style="list-style-type: none"> <li>○ 400 new computers are on order for the new school year. Have numerous devices that are damaged. Purchased warranties for new devices. With the addition of new devices; IAA will be 1:1 for each scholar with technology.</li> </ul> </li> </ul>
<b>Building Leader</b>		<ul style="list-style-type: none"> <li>● Mrs. English noted that we survived school and Covid. It has been amazing to end the year successfully. We are proud of our staff and team. Scholars that met their academic goals were celebrated at the end of the year with a small carnival. Mr. Ely was placed in the dunk tank.</li> <li>● NWEA data has to be combed through and will have a full update during July meeting.</li> <li>● ILEARN preliminary data: We missed our goal of 11% growth, but in spite of COVID, came in only 2% lower than 2019 score. Math percentage remained the same. Would have doubled the goal if the scholars who were approaching would have passed ILEARN; confirming that earlier predictions were correct. Overall proficiency for Math is 4% and ELA is 4.25%. Previously at 6 % in 2019 Identified performance tasks as area of focus. It was the 2nd year for scholars to test ILEARN and the 1st year for testing on computers. ILEARN is greatly different from ISTEP.</li> <li>● IREAD scores are 15% higher than 2019. Previously at 45% pass rate. Scholars who were enrolled for 162 days had a 59.6% pass rate. The overall pass rate is between 61% and 62%. Scholars who did not pass have been</li> </ul>

		<p>referred for summer school and it will be determined if they will be retained or promoted.</p> <ul style="list-style-type: none"> <li>● 1st year to test for High Ability. Will employ a slow growth model. Started testing in kindergarten. Have 2 scholars who have tested high ability. Will start with programming and be ready for a full rollout the following school year.</li> <li>● Summer School is in session. It was only opened up to a small amount of scholars. There are approximately 59 students enrolled with an attendance rate of 61%. Things are going well so far.</li> </ul>
<b>Committees</b>	<i>3.1 B. Evidence of committees with clear goals</i>	<ul style="list-style-type: none"> <li>● <b>Executive Committee</b></li> <li>● <b>Academic Committee</b></li> </ul>
<b>Additional Notes</b>		
<b>Chair's Comments</b>		<ul style="list-style-type: none"> <li>● Teacher Appreciation Fund <ul style="list-style-type: none"> <li>○ Funds will be set aside to have regularly-scheduled appreciation events that align with IAA calendar.</li> </ul> </li> <li>● Hutchins is actively recruiting Board candidates.</li> <li>● Will be working on strategic plan that incorporates the school's strategic plan. Thinking of "Miracle on 25th St." campaign to highlight what Ignite is doing that other schools are not and share with organizations such as Walmart, etc. to garner financial support.</li> <li>● Prioritizing Board monetary contributions. August will be designated as Board Giving month. It's important to have full Board participation. Funders typically ask if Board members contribute financially.</li> <li>● In addition to Board pledge, asking for smaller gift of unrestricted funds for teacher appreciation, etc.</li> <li>● Details for Board Retreat coming soon.</li> <li>● CICF Grants</li> <li>● Morrison notes that there will be an RFP coming out soon for grant funding through Urban League.</li> <li>● Head of School evaluation is underway. It will be submitted by deadline.</li> </ul>
<b>Public Comments</b>		
<b>Meeting Adjournment</b>		<p>6:16 p.m.</p> <p>Finnell makes the motion to adjourn, Williams 2nd  Dabney- I  Williams - I  Morrison - I  Hutchins - I  Finnell - I</p>