

**Board Meeting Minutes**

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School		Ignite Achievement Academy	
<b>Mission &amp; Vision</b>		<p><b>VISION</b></p> <p><i>The Ignite Achievement Academy (IAA) vision is to enhance, engage and elevate the community through unleashing each child's inner genius.</i></p>	<p><b>MISSION</b></p> <p><i>The mission of IAA is to provide the community with an accelerated learning institution that propels scholars academically by utilizing a holistic curriculum built upon cultural and community responsiveness, project-based learning and the leading literacy, socio-emotional, and neuroscientific research; thus, providing scholars rich opportunities for enrichment, achievement, and increasing degrees of impact in every field of endeavor.</i></p>
<b>Board Members</b>	<p><i>3.2 A. The Board is comprised of all essential skill sets and all members are contributing</i></p>	<p><b>Present: Meets Quorum</b></p> <p>Alicia Ramsey Demetrees Hutchins Todd Finnell Michael Williams Angela Dabney Ramon Morrison</p>	<p><b>Absent:</b></p>
		<p><b>Total Board Members Serving on Board: 6</b></p>	
<b>School Staff Present</b>		<p>Shy-Quon Ely, Head of School April Hubbard, Business Operations Jessica English, Principal NaTanza Bratcher, Executive Assistant</p>	
<b>Members of the Public/Guests Present</b>			
<b>Date</b>		5-20-2021 via Zoom	
<b>Call to Order</b>		5:04 p.m.	
<b>HeartMath</b>		Quick Coherence	

Meeting Items

Voting/Actions Taken

- **March Meeting Minutes**
  - **Vote**
    - Ramsey - I
    - Williams - I
    - Hutchins - I
    - Finnell - I
    - Dabney - I
  
- **March General Ledger**
  - **Vote**
    - Dabney - I
    - Ramsey - I
    - Williams - I
    - Hutchins - I
    - Finnell - I
  
- **April General Ledger**
  - **Vote**
    - Dabney - I
    - Ramsey - I
    - Williams - I
    - Hutchins - I
    - Finnell - I

Reporting

*3.1 A. Relentless focus on student academic outcomes*  
*3.2 B. Evidence of progress monitoring systems in place*

- **Head of School**
  - Dashboard Overview
  - Enrollment currently at 449
  - 21-22 School Year Update
    - **Accountability**
      - The school has received the results from the 4-year site visit. Every indicator was rated as “Meets Standard”. These results are indicative of a team that can get the job done and the students deserve where the school is going (i.e. Operation Light, Preschool Program).
      - IAA is currently in the beginning stages of the mid-charter review with the authorizer. Still considering whether or not the current authorizer is the right fit for IAA. In communication with OEI regarding the current measurement process as well as from previous years. Also in the process of reviewing/renewing lease with IPS.
      - Progress is being made in the area of attendance trends. Attendance rate of 72% has increased to 84%.
    - **Updates**
      - Principal English is transitioning to a network position and will oversee compliance for the entire

		<p>network. The team is proud of everything she's done. As part of her new endeavor, she is working on her PhD at ISU. The work that she is doing is very important to urban education. A great deal of her focus will be on the High Ability Program along with the Special Education Department.</p> <ul style="list-style-type: none"> <li>● Principal English has begun the transition and is working with her successor.</li> </ul>
<b>Budget/Finance</b>		<ul style="list-style-type: none"> <li>● Checking balance is \$285,443.97 decrease of \$214,652.84 since March. Decrease is due to 3 payrolls in April and the purchase of furniture for staff lounge.</li> <li>● Money Market Acct. \$647,303.01 increase of \$152.77.</li> <li>● Escrow Account \$30,024 increase of \$24. Funds were added to account to cover \$3 mo. fee)</li> <li>● Grant reports are up-to-date. A second spreadsheet has been generated to track grant funds that have to be depleted by September.</li> </ul>
<b>Chief of Staff</b>		<ul style="list-style-type: none"> <li>● <b>A.C.T. Services</b> <ul style="list-style-type: none"> <li>○ A.C.T. Services has been engaged to provide an organizational review to look over our processes as it relates to finances. Ensuring processes are more streamlined. Looking over areas of purchasing, credit card use, and grant funding.</li> <li>○ The company will also be looking at interoffice communication and what platforms the school will use for communication, virtual meetings, and sharing documents. Recommending the use of Microsoft Teams.</li> </ul> </li> </ul>
<b>Building Leader</b>		<ul style="list-style-type: none"> <li>● The school is currently focusing on end of the year testing. In the process of retesting scholars for IREAD, already 10% above where school was last year. Also testing for NWEA and DIBELS.</li> <li>● PBL showcase is not open to the public this year. Internal showcase is scheduled to give scholars the opportunity to showcase their work.</li> <li>● Have incentives in place for scholars who have met academic goals. Mr. Ely will be going into the dunk tank. Have a game truck and other activities for scholars.</li> <li>● Summer school is 3 weeks for grades 2 through 6. Have approximately 45 scholars slated to attend. One of the teachers lead summer school training for staff who will be facilitating.</li> <li>● Reviewing academics and internal processes to get prepared for next school year and ready for the new building leader.</li> </ul>
<b>Committees</b>	<i>3.1 B. Evidence of committees with clear goals</i>	<ul style="list-style-type: none"> <li>● <b>Executive Committee</b></li> <li>● <b>Academic Committee</b></li> </ul>
<b>Additional Notes</b>		<ul style="list-style-type: none"> <li>● <b>School Safety</b> <ul style="list-style-type: none"> <li>○ IAA Chief of Staff looking into bringing more security into the school to provide increased safety for students and scholars. Looking at current budget and what grants can cover the expenses for</li> </ul> </li> </ul>

		<p>enhancements made in this area. More details to follow.</p> <ul style="list-style-type: none"> <li>● <b>Showcases and Highlights</b> <ul style="list-style-type: none"> <li>○ Kinder Promotion Ceremony 6-2-21 @ 6pm</li> <li>○ 6th Grade Promotion Ceremony 6-3-21 @ 6pm</li> <li>○ IAA Indy Ballet Recital 5-25-21 @ 5:15pm</li> <li>○ IAA Martial Arts Promotion Ceremony 5-29-21 @ 10:30am</li> <li>○ Ms. Bratcher will send further details including virtual meeting links to Board</li> </ul> </li> </ul>
<p><b>Chair's Comments</b></p>		<ul style="list-style-type: none"> <li>● The school is doing great and the students are having a wonderful experience.</li> <li>● Agenda is to build the clout of the Board to get the school what it needs and increase political strength.</li> <li>● Recently informed by OEI that the Head of School Evaluation should have already been underway.</li> <li>● The Board will collectively create a year-long calendar of tasks to rely less on current authorizer communicating deadlines.</li> </ul>
<p><b>Public Comments</b></p>		
<p><b>Meeting Adjournment</b></p>		<p>5:56 p.m.</p> <p>1st Finnell, 2nd Williams  Dabney - I  Ramsey - I  Williams - I  Morrison - I  Hutchins - I  Finnell - I</p>