

Board Meeting Minutes

School		Ignite Achievement Academy	
Mission & Vision		<p>VISION</p> <p><i>The Ignite Achievement Academy (IAA) vision is to enhance, engage and elevate the community through unleashing each child's inner genius.</i></p>	<p>MISSION</p> <p><i>The mission of IAA is to provide the community with an accelerated learning institution that propels scholars academically by utilizing a holistic curriculum built upon cultural and community responsiveness, project-based learning and the leading literacy, socio-emotional, and neuroscientific research; thus, providing scholars rich opportunities for enrichment, achievement, and increasing degrees of impact in every field of endeavor.</i></p>
Board Members	<i>3.2 A. The Board is comprised of all essential skill sets and all members are contributing</i>	<p>Present: Meets Quorum Angela Dabney Demetrees Hutchins Alicia Ramsey Michael Williams Ramon Morrison</p>	<p>Absent: Todd Finnell</p>
		Total Board Members Serving on Board: 6	
School Staff Present		Shy-Quon Ely, Head of School April Hubbard, Business Operations Jessica English, Principal NaTanza Bratcher, Executive Assistant	
Members of the Public/Guests Present			
Date		3-18-2021 via Zoom	
Call to Order		5:01 p.m.	
HeartMath		Quick Coherence	
Meeting Items			

<p>Voting/Actions Taken</p>		<ul style="list-style-type: none"> ● February Meeting Minutes <ul style="list-style-type: none"> ○ Unanimous ○ 1st Ramsey, 2nd Hutchins ○ Dabney - I ○ Hutchins - I ○ Williams - I ○ Ramsey - I ● February General Ledger <ul style="list-style-type: none"> ○ Vote <ul style="list-style-type: none"> ■ 1st Williams, 2nd Ramsey ■ Dabney - I ■ Williams - I ■ Morrison - I ■ Hutchins - I ■ Ramsey - I
<p>Reporting</p>	<p><i>3.1 A. Relentless focus on student academic outcomes</i> <i>3.2 B. Evidence of progress monitoring systems in place</i></p>	<ul style="list-style-type: none"> ● Head of School <ul style="list-style-type: none"> ○ Dashboard Overview ○ Enrollment currently at 428 ○ Dual Appointment <ul style="list-style-type: none"> ■ Press release is going out on March 19 to notify the community of the dual appointment. The press release will highlight the nature of the dual appointment and the plans for the collaboration between Ignite and Indiana State University.
<p>Budget/Finance</p>		<ul style="list-style-type: none"> ● Checking balance is \$499,996.81 increase of \$87,614.20 since February. ● Money Market Acct. \$647,150.24 decrease of \$29,911.70 since February meeting. ● Ignite applied for loan forgiveness for the SBA Paycheck Protection Loan received. The application is currently under review. They ask for 90 days for processing, but hoping to hear something soon. ● Received a finding in the recent audit for not having an escrow account. The account is now open with a balance of \$30,000.00 (required amount) which reflects the \$29k decrease from the money market account. ● Total bank balance \$1,177,147.05 decrease of \$87,702.05 since January <ul style="list-style-type: none"> ○ Approval of Financial Report <ul style="list-style-type: none"> ■ 1st Hutchins, 2nd Williams ■ Ramsey - I ■ Morrison - I ■ Hutchins - I ■ Williams - I ■ Dabney - I
<p>Chief of Staff</p>		<ul style="list-style-type: none"> ● Technology <ul style="list-style-type: none"> ○ It has always been a critical goal of having 1:1 technology for scholars. The pandemic has made it a requirement and has helped Ignite to reach this goal sooner. ○ The volume of missing or damaged technology was not expected.

		<ul style="list-style-type: none"> ○ This has forced the school to take a look at internal processes and logistics and makes it necessary to review and plan for the next year's budget as well as the technology policy. ○ In-person learners have been required to leave devices at school to protect and maintain the 1:1 ratio. ○ Ignite was met with another challenge when the building closed due to weather and scholars were not able to participate in virtual learning. <ul style="list-style-type: none"> ● COVID Response <ul style="list-style-type: none"> ○ Ignite's strict internal process is holding up. ○ It is difficult to keep the building staffed consistently during the pandemic. It has produced historic and acute challenges that should go on the record. ○ The city will be relaxing the mask mandate, however Ignite will continue enforcing internal safety protocols including mask requirements as spring break approaches. ○ IPS and Walmart have formed a partnership to offer vaccines to educators. The offer has been extended to innovation schools as well.
<p>Building Leader</p>		<ul style="list-style-type: none"> ● Ignite is now entering the Spring State Testing window. Just completed WIDA testing. Kudos to Sp. Ed. Director who got a majority of the ESL scholars tested, most of whom are virtual. Only 4 scholars remain to test. ● Just completed IREAD testing. Current 3rd graders lost an entire quarter of reading when the pandemic started during their 2nd grade year. It was exciting to see them focused as they prepared to test. Remediation plans are already in place. Retests will take place at the end of May for any scholar that missed testing. There was one parent who denied bringing their scholar into the building for testing. The scholar could not be tested and this information will be reported to the state. Expecting to have results by March 23 and final scores will come in over the summer. ● ILEARN is approaching April 19-May 14. There are 90 virtual scholars who are slated to come in for testing. ● NWEA and DIBELS testing taking place after ILEARN. ● Working to build a high ability program. After spring break scholars will begin identifying scholars for a soft roll-out of the high ability program for next school year. Policies, procedures, and timeline have been established. Program should work fine for now with just one high ability teacher. <ul style="list-style-type: none"> ● OEI Site Evaluation ● OEI Site Evaluation is scheduled for April 8 & 9. Currently getting prepared for the evaluation. Halfway finished with collecting artifacts and data. School is updating artifacts to support and show that the data doesn't just look good on paper, it's what is truly happening within the school. Preparing faculty and teaching staff. There will be classroom observations and focus groups with-in the building. There is also a scheduled parent focus group which will take place via Zoom. <ul style="list-style-type: none"> ● School Improvement Grant <ul style="list-style-type: none"> ○ School improvement has been mostly focused around reading and

		<p>math. Also have a heavy focus on home visits and improving attendance rates. Around 80% of home visits have resulted in improved attendance. A good number of scholars who are virtual haven't been logging on for class. After home visits parents are electing for their scholars to come back to the building. DCS has been more responsive this year to referrals submitted for attendance.</p> <ul style="list-style-type: none"> ○ Ignite anticipates in-person numbers to increase as the last opportunity for parents to opt-in for in-person instruction will happen after spring break. ○ After reviewing winter data, Ignite has been heavily focused on math. Will be conducting another math instructional audit. Saw improvement in Rigor from October audit, trending upward significantly with Unpacking Standards and Curriculum Integrity. However, falling short in Lesson Execution since October. Mr. Ely recently did a PD on teaching performance. Covid-19 has impacted staff's ability to perform. Developed an incentive plan to keep staff motivated,(ie free massages) and help improve data. <ul style="list-style-type: none"> ● 21-22 School Year Calendar <ul style="list-style-type: none"> ○ There were very few changes to the calendar. Spring break has been shortened to 1-week. Last day of school will be prior to Memorial Day. ○ Vote on New Calendar <ul style="list-style-type: none"> ■ 1st Morrison, 2nd Ramsey ■ Dabney - I ■ Morrison - I ■ Williams - I ■ Hutchins - I ■ Ramsey - I
<p>Committees</p>	<p><i>3.1 B. Evidence of committees with clear goals</i></p>	<ul style="list-style-type: none"> ● Executive Committee <ul style="list-style-type: none"> ○ The Board is looking to diversify and increase membership. Dr. Hutchins is heading the Board recruitment process. Currently vetting one candidate. The rest of the Board will receive the candidate's application and resume as the process moves forward. Candidate is an attorney with lobbying experience in education. His demographics will bring some diversity to the Board. ○ Angela Dabney is In the process of putting together an active fundraising plan surrounding scholarship, graduation, and technology. ● Academic Committee <ul style="list-style-type: none"> ○ Covered in Building report ○ Teacher Appreciation Week is coming up 1st week of May. A timeline will be put together and sent to Board to ensure there aren't any conflicts with other events happening in school.

<p>Additional Notes</p>		<ul style="list-style-type: none"> ● Showcases and Highlights <ul style="list-style-type: none"> ○ The Virtual Black History Showcase took place last month. Visit the Ignite facebook page to view or share. ○ April 14 Annual Hotep Walk - more information to come
<p>Chair's Comments</p>		<ul style="list-style-type: none"> ●
<p>Public Comments</p>		
<p>Meeting Adjournment</p>		<p>6:00 p.m.</p> <p>1st Morrison, 2nd Hutchins Dabney - I Morrison - i Ramsey - I Hutchins - I Williams - I</p>