

**Board Meeting Minutes (Revised 1/26/2021)**

School		Ignite Achievement Academy	
<b>Mission &amp; Vision</b>		<p><b>VISION</b></p> <p><i>The Ignite Achievement Academy (IAA) vision is to enhance, engage and elevate the community through unleashing each child's inner genius.</i></p>	<p><b>MISSION</b></p> <p><i>The mission of IAA is to provide the community with an accelerated learning institution that propels scholars academically by utilizing a holistic curriculum built upon cultural and community responsiveness, project-based learning and the leading literacy, socio-emotional, and neuroscientific research; thus providing scholars rich opportunities for enrichment, achievement, and increasing degrees of impact in every field of endeavor.</i></p>
<b>Board Members</b>	<i>3.2 A. The Board is comprised of all essential skill-sets and all members are contributing</i>	<p><b>Present: 100% Attendance</b>            Angela Dabney            Michael Williams            Demetrees Hutchins            Ramon Morrison            Alicia Ramsey            Todd Finnell</p>	<b>Absent:</b>
		<b>Total Board Members Serving on Board: 6</b>	
<b>School Staff Present</b>		Shy-Quon Ely, Head of School Nadia Miller, Chief of Staff NaTanza Bratcher, Executive Assistant Jessica English, Principal Carlene Archie, Fin. Lit. Instructor	
<b>Members of the Public/Guests Present</b>		Aerionna Martin, OEI	
<b>Date</b>		12-9-2020 via Zoom	
<b>Call to Order</b>		5:04 p.m.	
<b>Meeting Items</b>			

<b>Voting/Actions Taken</b>		<ul style="list-style-type: none"> <li>● <b>November Meeting Minutes</b> <ul style="list-style-type: none"> <li>○ Unanimous</li> <li>○ 1st Hutchins, 2nd Ramsey</li> <li>○ Hutchins - I</li> <li>○ Dabney - I</li> <li>○ Williams - I</li> <li>○ Morrison - I</li> <li>○ Finnell - I</li> <li>○ Ramsey - I</li> </ul> </li> </ul>
<b>Reporting</b>	<p><i>3.1 A. Relentless focus on student academic outcomes</i></p> <p><i>3.2 B. Evidence of progress monitoring systems in place</i></p>	<ul style="list-style-type: none"> <li>● <b>Dashboard Overview</b></li> <li>● <b>Back-to-School Overview</b> <ul style="list-style-type: none"> <li>○ Wrapping up 3rd week of going back to 100% virtual. Administrative teams and teaching staff are adjusting and continuing to plan as we move forward into the break.</li> </ul> </li> <li>●</li> <li>● <b>Attendance &amp; Enrollment</b> <ul style="list-style-type: none"> <li>○ Current Enrollment: 425</li> <li>○ ADM Projection was 420 and the Fall count was 400; Hopefully will be able to break even if trend continues into next count day in February</li> <li>○ Uptick in enrollment widely due to new families moving into Ignite's boundary</li> <li>○ For 21-22 school year, Ignite will track what drives families to enroll at school</li> <li>○ Current attendance rate at 85%</li> </ul> </li> </ul>
<b>Budget/Finance</b>		<ul style="list-style-type: none"> <li>● Checking balance is \$171,330 decrease of \$45,612 since November.</li> <li>● Money Market Acct. \$676,800 increase of \$110,000 since November meeting.</li> <li>● Total bank balance \$847,000 decrease \$46,000 since November which reflects ADM tuition adjustment.</li> <li>● Waiting on several reimbursements to come around Dec. 15</li> <li>● <b>General Ledger Approval</b> <ul style="list-style-type: none"> <li>○ Unanimous</li> <li>○ Dabney - I</li> <li>○ Williams - I</li> <li>○ Morrison - I</li> <li>○ Hutchins - I</li> <li>○ Finnell - I</li> <li>○ Ramsey - I</li> </ul> </li> </ul>
<b>Chief of Staff</b>		<ul style="list-style-type: none"> <li>● <b>Audits</b> <ul style="list-style-type: none"> <li>○ <b>Donovan CPAs</b></li> <li>○ Received last material request from Donovan CPAs for audit. Everything will be sent to State Board of Accounts by the end of December.</li> <li>○ Waiting to receive actual audit reports.</li> <li>○ Also went through additional audits for CSP grant and Nutrition</li> </ul> </li> </ul>

		<p>Program.</p> <ul style="list-style-type: none"> <li>○ There has been an influx of devices being damaged, however, laptops are not foreseen as being a large financial burden. IAA is following the process in place for damaged devices and holding families responsible. Distributing learning packets for scholars without devices. Do have a concern for families w/o internet at this time. Hotspots are on backorder. There are currently approximately 30 families on the waitlist for a hotspot device.</li> </ul> <ul style="list-style-type: none"> <li>● <b>Food Pantry Initiative</b> <ul style="list-style-type: none"> <li>○ IAA has provided meals for 74 families who have requested resources.</li> <li>○ Breakfast and lunch is provided for pick-up twice per week.</li> </ul> </li> </ul>
<b>Building Leader</b>		<ul style="list-style-type: none"> <li>● <b>Elearning Update</b> <ul style="list-style-type: none"> <li>○ Teachers are committed to the scholars and are learning to adjust to the virtual learning platform.</li> <li>○ Every teacher has a Learning Mentor in their class that assists with small groups and parent outreach.</li> <li>○ There are just a few concerns with scholars not in uniform, others who are in bed while on camera, etc. In response, IAA is sending out parent communication reiterating expectations for virtual learning.</li> <li>○ Expecting for scholars to return to the building January 19, following guidance of Health Dept.</li> <li>○ Working through modified discipline plan and exploring new techniques for addressing discipline while online. Suspending scholars while virtual is not ideal.</li> </ul> </li> <li>● <b>School Improvement Plan (SIP)</b> <ul style="list-style-type: none"> <li>○ Academic Committee met yesterday to finalize and get seal of approval for submission of the School Improvement Plan to the state. The full SIP Plan has been provided to the Board and can also be found in the December Board Google Docs for reference.</li> <li>○ <b>SIP Plan Vote</b></li> <li>○ 1st Ramsey, 2nd Hutchins</li> <li>○ Dabney - I</li> <li>○ Morrison - I</li> <li>○ Williams - I</li> <li>○ Finnell - I</li> <li>○ Ramsey - I</li> </ul> </li> </ul>
<b>Committees</b>	<i>3.1 B. Evidence of committees with clear goals</i>	<ul style="list-style-type: none"> <li>● <b>Executive Committee</b> <ul style="list-style-type: none"> <li>○ <b>Meeting Changes</b></li> <li>○ January meeting will be a closed Executive Meeting for the Board to review the vision and plan of Operation Light. IAA is exploring potential partnerships with UIndy and ISU to further the plan for increased school resources. Some of the initiatives are a “practice to application” approach and creating a teacher pipeline.</li> <li>○ Proposal has been made to move meetings to the third Wednesday or Thursday instead of the 2nd Wednesday.</li> <li>○ Not holding a meeting in April due to the school returning from</li> </ul> </li> </ul>

		<p>Spring break at that time.</p> <ul style="list-style-type: none"> <li>○ The Board approves the above changes to the scheduled meetings by consensus. The final decision of the new meeting day (Wednesday or Thursday) will be decided by school execs based on their needs.</li> <li>○ Updated schedule will be emailed to Board and presented at the next meeting.</li> </ul> <ul style="list-style-type: none"> <li>● <b>Academic Committee</b> <ul style="list-style-type: none"> <li>○ Covered in Building Leader report</li> </ul> </li> </ul>
<b>Additional Notes</b>		<ul style="list-style-type: none"> <li>● <b>Showcases and Highlight</b></li> </ul>
<b>Chair's Comments</b>		<ul style="list-style-type: none"> <li>●</li> </ul>
<b>Public Comments</b>		
<b>Meeting Adjournment</b>		6:01 p.m.