



March 6, 2020

Dear Parents and Guardians,

Ignite Achievement Academy takes the health and safety of our scholars and staff very seriously. With the heightened coverage of the Coronavirus (COVID-19) in the media, we want to ensure you that we are making the proper preparations and reinforcing our school safety measures. Some of those measures include deep cleaning classrooms, encouraging frequent handwashing for scholars and staff, and regularly disinfecting commonly used areas and objects throughout the school.

While there are no suspected or confirmed cases of COVID-19 in our school, our school nurse is proactively monitoring any scholars or staff who show signs or symptoms of an infectious illness.

Please be vigilant and help us reduce the transmission of infectious illnesses at school:

- Look for signs of any illness in your scholar
- Keep your scholar at home if they are ill or have a fever
- If your scholar becomes ill or develops a fever at school, pick them up immediately after being notified
- If anyone in your household becomes ill or develops a fever, seek medical advice from your primary healthcare provider

As a school, we are following the guidance of the CDC (Center for Disease Control), WHO (World Health Organization) and the Indiana State Department of Health. Attached you will find information about the virus and what you can do at home to help protect your family. For additional information, please visit:

- CDC - <https://www.cdc.gov/coronavirus>
- WHO - <https://www.who.int/emergencies/diseases/novel-coronavirus-2019>
- ISDH - <https://www.in.gov/isdh/28470.htm>

Thank you for your partnership in keeping our scholars, staff and community healthy.

Sincerely,

Mr. Shy-Quon Ely, II
Head of School

Ms. Nadia Miller
Chief of Staff

Mrs. Jessica English
Principal

*1002 W. 25th St.
Indianapolis, IN 46208
Ph: (317) 226-4242 Fax: (317) 226-3315
www.igniteindy.org*